

Appendix B

SAR Programme Initial Risk Assessment

Project :			Office Rationalisation			Responsible Officer						Ian Brand				
No.	Date	Last Review	Risk Owner	High/ Medium/Low	Description of Risk	Gross Scores			Net Scores			Existing Controls	Additional Controls	Responsibility	Target Date	Status
						Likelihood	Impact	Total	Likelihood	Impact	Total					
1	13/8/09		IB	L	Project Start delayed awaiting planning and resources	2	3	6				None	<ul style="list-style-type: none">Develop plan, allocate staff and initiate project	IB	30/8/09	Open
2	13/8/09		IB	H	Staff and industrial unrest affecting services and project	5	5	25				None	<ul style="list-style-type: none">Engage TU and HRDevelop suitable HR policiesDesign and use communications that mitigate problems	IB	30/9/09	Open
3	13/8/09		IB	H	Inadequate skills and resources to deliver project	2	5	10				None	<ul style="list-style-type: none">Employ Project Management techniques and skills.Develop clear plans.Use proven experience and knowledge	IB	31/7/09	Open
4	13/8/09		IB	M	ICT not delivered on time	3	3	9				None	<ul style="list-style-type: none">Develop plan,Engage ICT	IB	31/07/09	Open
5	13/8/09		IB	H	Un-coordinated actions by DASS and CYPD	4	5	20				None	Engagement of DASS and CYPD	IB	31/07/09	Open
6	13/8/09		IB	H	Budgetary impact not as expected	3	5	15				Budget Monitoring	Revise and report on financial plans in light of changing circumstances	IB	31/07/09	Open

SAR Programme

Initial Risk Register

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